

Town of Newington, NH
Board of Fire Engineers Meeting Minutes
May 6, 2026, 1630hrs

CALL TO ORDER:

Meeting called to order at 1630hrs by Engineer Jim Fabrizio.

ATTENDANCE:

Chairman John Klanchesser via phone, Engineer Ann Hebert, Engineer Jim Fabrizio, Chief E.J. Hoyt, Assistant Chief Patrick Moynihan, Executive Administrator Crystal Ruhland, Local 4104 Union: Member Brandon Lisowski and Member Jeffrey Nelson.

PUBLIC COMMENT:

Union Negotiations Committee Members Lisowski and Nelson presented the BOFE with a letter to request entering the Negotiations Process. The letter included a listing of five potential meeting dates: May 22nd, June 12th and 23rd, July 9th and 27th, 2026. The BOFE will review and approve dates and then scan and submit to the Board of Selectmen for their approval.

MINUTES:

Engineer Fabrizio made a motion to accept minutes from the April 1, 2026, meeting. Engineer Hebert seconded. Motion carried 3-0. Fabrizio - Yes. Hebert – Yes. Klanchesser - Yes.

Engineer Fabrizio made a motion to accept minutes from the April 16, 2026, meeting. Engineer Hebert seconded. Motion carried 3-0. Fabrizio - Yes. Hebert – Yes. Klanchesser - Yes.

CHIEF’S REPORT:

Engineer Fabrizio made a motion to accept Chief’s Report for April. Engineer Hebert seconded. Motion carried 3-0. Fabrizio – Yes. Hebert - Yes. Klanchesser - Yes.

OLD BUSINESS:

Apparatus:

- Marine – Navtronics will be doing repairs on Monday, May 11, 2026.
- Command – Tires have been installed.
- Forestry – Replacement Skid has arrived and has been installed into the existing truck.

2026 Budget:

- 2026 YTD Salary & OT: \$32,981.98; Overtime \$30,907.37; Total \$63,799.25
- 2026 Revenue YTD = \$99,352.88

NEW BUSINESS:**Ambulance Billing Allowance:**

- Email was received from Sheryl Bagley with a request for review of the Department's Ambulance Receivable Allowance for 2025 Audit.
- Engineer Hebert made a motion per the request concerning Ambulance Billing, that came from Finance Director Sheryl Bagley, we remain after 1 year writing off 100%, six months to a year writing off 75%. Engineer Fabrizio seconded. Motion carried 3-0. Fabrizio - Yes. Hebert – Yes. Klanchesser - Yes.

Apparatus:

- A/C Moynihan has been researching potential replacement for the Forestry Vehicle.
- Vendors have recommended that the 2026 builds will no longer be in production. If not purchased soon, then the department would need to wait for the 2027 production to begin.
- A/C Moynihan has found a purchase option with an estimated cost of \$64,943.00, with funds coming out of the Capital Account.
- The closest comparison completed vehicle found was \$330,000.00. While this option would lead to a completed vehicle at the estimated expense of \$140,000.00.
- Engineer Hebert made a motion to move forward with the purchase of the utility replacement pickup truck for the Forestry pump mounting purposes and to present to the Select Board. Chairman Klanchesser seconded. Motion carried 3-0. Hebert – Yes. Klanchesser – Yes. Fabrizio – Yes.

Miscellaneous:

- 5-year ISO Meeting/Audit will be held May 14th, 2026.
- Hose and Ground Ladder testing was completed last week.

PAYROLL:

Signed.

PURCHASE ORDERS:

Signed.

MANIFESTS:

Signed.

GOOD TO THE ORDER:

None.

The Board Voted to adjourn at 1655; Motion by Engineer Hebert. Second by Engineer Fabrizio. 3-0.