

Town of Newington, NH  
Board of Fire Engineers Meeting Minutes  
February 5, 2020 at 1730 hrs

Meeting called to order by Chair John Klanchesser at 1730 hrs.

Present: BOFE John Klanchesser, BOFE Jim Fabrizio (joined meeting in progress at 1750), BOFE Ann Hebert, Chief Hoyt, Laurie Mu

Public Comment: None

Minutes: Engineer Klanchesser made a motion to accept minutes from January 6, 2020 meeting as written. Engineer Hebert seconded. Motion carried 2-0. (Fabrizio not present)

Chiefs Report: Chairman Klanchesser made a motion to accept Chief's report for January as written. Engineer Hebert seconded, motion carried 2-0. (Fabrizio not present)

Payroll Review: Board reviewed and approved department payroll for January. Engineer Hebert made a motion to have signed payroll reports locked and maintained by Chief Hoyt. Chairman Klanchesser seconded. Motion carried 3-0. (Fabrizio present)

Old Business:

Part-time applications – Chief Hoyt informed the board that the department received 6 (six) applications for part-time firefighter position. Chief Hoyt is planning an oral board for mid-February.

File Destruction – Chief Hoyt said the department took advantage of a discount from Absolute Data and was able to confidentially destruct office paperwork at \$.10 (ten cents) per pound.

New Business:

Fitness Equipment – Chief Hoyt informed the board that the fitness equipment was moved into the bays but the department would need to purchase matting so that the equipment does not move or get damaged. Department plans to use horse stall mats from Tractor Supply.

Hose Testing – Chief Hoyt told the board that he would like permission to schedule hose testing with an outside vendor. Hoyt said that the vendor used in 2019 did an excellent job. Hoyt will provide the board a cost for the hose testing before scheduling.

Staffing & Command Seminar – Chairman Klanchesser made a motion to authorize Assistant Chief Moynihan to attend Staffing and Command course @ University of Maryland from March 8-March 14, 2020. Engineer Hebert seconded. Motion carried 3-0

Assistant Chief Contract- Board reviewed employment contract for Assistant Chief Moynihan. Chairman Klanchesser made a motion to accept contract as presented. Engineer Hebert seconded. Motion carried 3-0.

The Board signed purchase orders.

Chief's Comments: Chief Hoyt met with the architect for the new addition and reviewed plans for \$125,000 addition.

Good to The Order: Newington Fire is hosting a continuing education class through the Fire Academy February 20, 2020.

**Non- Public Session:** None.

The Board Voted to adjourn at 1826. Motion by Engineer Fabrizio. Second by Chairman Klanchesser. 3-0.