

Town of Newington, NH
Board of Fire Engineers Meeting Minutes
January 7, 2026, 1630hrs

CALL TO ORDER:

Meeting called to order at 1630hrs by Chairman John Klanchesser.

ATTENDANCE:

Chairman John Klanchesser, Engineer Ann Hebert, Engineer Jim Fabrizio, Chief E.J. Hoyt, Assistant Chief Patrick Moynihan, Executive Administrator Crystal Ruhland, Local 4104 Union: President Andrew Belair, Member Jon March and Member Matthew Griswold.

PUBLIC COMMENT:

None.

MINUTES:

Engineer Fabrizio made a motion to accept minutes from December 3, 2025, meeting. Engineer Hebert seconded. Motion carried 3-0. Fabrizio - Yes. Hebert – Yes. Klanchesser - Yes.

CHIEF’S REPORT:

Chairman Klanchesser made a motion to accept Chief’s Report for December. Engineer Fabrizio seconded. Motion carried 3-0. Klanchesser - Yes. Fabrizio - Yes. Hebert – Yes.

OLD BUSINESS:

Apparatus:

- Car 2 – Passed inspection with new tires.

2025 Budget:

- 2025 YTD Salary & OT: \$41,542.21; Overtime \$7,118.37; Total \$48,660.58
- 2025 Revenue YTD = \$206,352.70

Grants:

- Enbridge Safe Community Grant – Check has arrived and new equipment in service.
- Old equipment will be going to mutual aid partners.

Software:

- First Due – Onboarding is still in progress. Looking at a March 1st start date.

NEW BUSINESS:

NH SB245:

- Chairman Klanchesser made a motion for the Board to sign the New Hampshire Ground Ambulance Provider Standard Contract for NH SB245. Engineer Hebert seconded. Motion carried 3-0. Klanchesser - Yes. Hebert – Yes. Fabrizio - Yes.

Misc:

- 2026 FD Budget and Warrant Article with Budget Committee review will take place January 14th at 6:00pm.
- Union President Belair spoke on behalf of the Union Members with a request for a response to the letter that was submitted during the October 2025 BOFE meeting. BOFE will prepare a letter in response.
- Hardship Requests – Reviewed and approved.

PAYROLL:

Signed.

PURCHASE ORDERS:

None.

MANIFESTS:

Signed.

GOOD TO THE ORDER:

None.

The Board Voted to adjourn at 1707; Motion by Engineer Fabrizio. Second by Chairman Klanchesser. 3-0.