

Town of Newington, NH  
Board of Fire Engineers Meeting Minutes  
March 4, 2020 at 1800 hrs

Meeting called to order by Chair John Klanchesser at 1800 hrs.

Present: BOFE John Klanchesser, BOFE Jim Fabrizio ,BOFE Ann Hebert, Chief Hoyt, Assistant Chief Moynihan, Laurie Mu

Public Comment: None

Minutes: Engineer Fabrizio made a motion to accept minutes from February 5 2020 meeting as written. Chairman Klanchesser seconded. Motion carried 3-0.

Chiefs Report: Engineer Fabrizio made a motion to accept Chief's report for January as written. Engineer Hebert seconded, motion carried 3-0.

Payroll Review: Board reviewed and approved department payroll for February.

Old Business:

Shredding – Final Cost for document shredding was \$255.60 and department has HIPAA certificate of destruction.

Hose testing – The board authorized Chief Hoyt to contract with the same vendor as last year for hose testing. Cost of testing \$5,035.

Forestry – Tires are scheduled to be installed on March 5.

Boat Radio and Side Windows – Boat radio is in. Waiting on vendor to program and schedule install. Side windows to be installed when boat is out of the water for radio install.

Station Updates – The secretary's office and AC's office were cleaned and painted.

Roof leaks – The department roof has been leaking in several places, mostly around the modine heaters. Six shingles were replaced on admin side to address leak found in attic storage area.

Asbestos – Testing came back positive for the presence of asbestos in the brown tiles and under carpeting on the admin side of the building. The department has been advised not to strip or buff floors.

New Business:

Convid 19 – Department is prepared for anticipated calls. Modifications to E911 and response are being reviewed and updated as needed by State and Federal authorities. Local hospitals are ready to accept patients.

Open Water Search Class – The department has been asked to participate in Open Water Search Class in Rye in April. Board was in support of training.

Computer Purchases – Chief Hoyt talked to the board about computer replacement options. Board unanimously agreed to purchase new computers vs. refurbished computers. Board also supported purchase of two additional IPADS – one for inspections, and an additional IPAD for the ambulance.

Sim-U-Share- Chief Hoyt and AC Moynihan presented the board with information on simulation software available to use for training. Cost of software is \$180 year. Board unanimously supported.

The Board signed purchase orders.

Chief's Comments:

Chief Hoyt said that AC Moynihan is getting costs for the PD Explorer to be outfitted and maintained as the replacement for the AC vehicle. The Explorer has over 120,000 miles currently.

Chief Hoyt said the Seacoast Chief Officer Class training class held at Town Hall was well attended and the training committee liked the venue.

Good to The Order: None.

**Non- Public Session:** At 1905 hours, Motion made by Chairman Klanchesser to enter into NON-Public session under NH RSA 91-A:3, II(E) Consideration or negotiation of pending claims or litigation. Seconded by Engineer Hebert.

Non- public Session concluded at 1939 by motion of Engineer Klanchesser seconded by Engineer Fabrizio. Roll Call vote. Hebert – YES, Fabrizio – Yes, and Klanchesser-Yes.

Chairman Klanchesser made a motion to seal non-public minutes indefinitely. Engineer Fabrizio seconded. Roll Call vote. Hebert-YES, Fabrizio- Yes, and Klanchesser-Yes.

Decision Made.

The Board Voted to adjourn at 1940. Motion by Engineer Fabrizio. Second by Chairman Klanchesser. 3-0.