

Town of Newington, NH
Board of Fire Engineers Meeting Minutes
December 2, 2020 at 1730 hrs

Meeting called to order by Chair John Klanchesser at 1733 hrs.

Present: BOFE John Klanchesser, BOFE Ann Hebert, BOFE Jim Fabrizio), Chief Hoyt, Assistant Chief Moynihan, Laurie Mu

Public Comment: None

Minutes: Engineer Fabrizio made a motion to accept minutes from November 4 2020 meeting as written. Engineer Hebert seconded. Motion carried 3-0.

Chiefs Report: Engineer Fabrizio made a motion to accept Chief's report for November as written. Chairman Klanchesser seconded, motion carried 3-0.

Payroll Review: *Board reviewed and approved department payroll for November.*

Old Business:

Budget Review – Budget is 25.34% remaining. Typically should be at approximately 8.9% at this point. Chief Hoyt reviewed overages to budget lines.

Apparatus Update– Tower truck is back in FD possession. Out of Service while waiting for fabrication of waterway. Currently waiting on parts.

Ambulance 1 is scheduled for damage estimate at auto body shop on December 3, 2020.

Marine 1 has been moved from Great Bay Marina to Pickering Marine.

Station Addition –

IT- Department has an \$865.83 credit with AT&T/First Net for modem/service. Board, by motion of Chairman Klanchesser, second by Engineer Hebert (3-0), authorized Chief Hoyt to purchase 7th IPAD for the department with the credit.

Station addition – Siding and most of trim are complete. Board was made aware of several construction issues. Chief Hoyt to create list of construction issues. Heavy rain caused leaking in the bathrooms and Lieutenant's bunkroom where addition meets building. Roof leak has stopped but musty smell remains in bathrooms and Lieutenant's bunkroom. Board authorized Chief Hoyt by motion of Chairman Klanchesser, second by Engineer Fabrizio (3-0), to pursue remediation for mold/musty odor.

New Business:

2021 Budget – Proposed 2021 Budget was presented and voted on. Engineer Fabrizio made motion to accept Chief Hoyt's proposed Fire Department budget of \$1,876,821(one million, eight hundred seventy six thousand eight hundred twenty one dollars). Engineer Hebert seconded. Motion carried 3-0. Board instructed Chief Hoyt to put informational packet together for the Budget Committee and the Board of Selectmen. Chief Hoyt was instructed to deliver Fire Department packets directly to Budget Committee members like he did last year.

Vehicle Capital Outlay 2021 –

Holiday Pay- Holiday pay memo signed at November's BOFE meeting has been submitted to Town Hall. Holiday pay to be paid with payroll ending December 13.

Vacation MOU – BOFE signed a Memo Of Understanding with Chief Hoyt and Assistant Moynihan allowing them to roll full accrued Vacation hours forward to 2021.

Equipment Purchases: All authorized equipment purchases from November meeting have been ordered with the exception of the forestry shirts. Forestry shirt order is being finalized.

PURCHASES TABLED until DECEMBER:

			Vote:
Airbags	2 small	1100.00 plus shipping	Motion Hebert, second Fabrizio 3-0
E-HYDRAULIC RAM W/ EXTENSIONS	To complete existing set	9072.00	Motion Hebert, second Fabrizio 3-0
VEHICLE RAMPS	LARGE SET	NOT TO EXCEED \$1000	Motion Hebert, second Fabrizio, 3-0
UV/Disinfection Cabinet	1	\$870 + shipping.	Motion Hebert, second Fabrizio 3-0

The Board signed purchase orders.

Board signed Blanket Purchase Orders for 2021.

Chief's Comments: Chief Hoyt informed the board that department is having a hard time staffing department recalls. Recalls in November were primarily covered by Chief Hoyt and Assistant Chief Moynihan. The department had a fairly busy month in November. Lieutenant vacancy's for vacation and medical.

Good to The Order: None.

Non- Public Session: None

The Board Voted to adjourn at 1935 Motion by Engineer Hebert. Second by Engineer Fabrizio . 3-0.