

Town of Newington, NH
Board of Fire Engineers Meeting Minutes
August 5, 2020 at 1800 hrs

Meeting called to order by Chair John Klanchesser at 1755 hrs.

Present: BOFE John Klanchesser, BOFE Ann Hebert, BOFE Jim Fabrizio, Chief Hoyt, Assistant Chief Moynihan, Laurie Mu

Public Comment: None

Minutes: Engineer Hebert made a motion to accept minutes from July 1, 2020 meeting as written. Engineer Fabrizio seconded. Motion carried 3-0. Engineer Hebert made a motion to accept non public minutes from July 1 2020 meeting as written. Engineer dfabrizio seconded. Motion carried 3-0.

Chiefs Report: Chairman Klanchesser made a motion to accept Chief's report for July as written. Engineer Hebert seconded, motion carried 3-0.

Payroll Review: Board reviewed and approved department payroll for July.

Old Business:

Budget- The remaining fire department budget is at 52% as of July 31.

Station maintenance/construction updates: Bids were submitted for the new addition. The bid that was accepted will only cover the cost of the negative pressure "clean" room. Bathrooms will not be renovated.

Asbestos – Building inspector Kelly is still pursuing the asbestos removal from floor (admin. side only) for \$13,000 (thirteen thousand dollars) and getting tiling costs.

PS Tracks – Chief Hoyt asked to go forward with purchase of PS Track software system. Chairman Klanchesser made a motion to purchase P S Track software system. Engineer Fabrizio seconded. Motion carried 3-0.

Firehouse software – Firehouse software will be going to cloud based in 2021. Start up cost is \$4365.00 to convert from current software to cloud based with an annual fee of \$2,580. Chairman Klanchesser made a motion to upgrade Firehouse Software to cloud based. Engineer Fabrizio seconded. Motion carried 3-0.

Tower 3 – Tower 3 is at Greenwood getting warrantee work done. Additional maintenance issues were discovered and the estimate to repair is \$8010.00. BOFE reviewed detailed estimate. Chairman Klanchesser made a motion to authorize the repairs. Engineer Hebert seconded. Motion carried 3-0.

Protective Vests- Protective vests for the department have not been ordered. Purchase order has been delayed because of dollar amount. BOFE feels vests are a necessary part of department gear, they cannot be shared because they are customized to the individual and because of Covid -19. Chief Hoyt will reach out to Selectmen.

Expired Gear – At July BOFE meeting, BOFE authorized Chief Hoyt to donate expired gear to Dover Fire Explorer Program. Chief Hoyt said the denotation will not be made. BOFE voted unanimously to destroyed expired gear after a full inventory of the gear is recorded.

Town Personnel Manual- BOFE issued BOS a letter rejecting town personnel manual, objecting to the addition of clauses about Town Boards and Code of Ethics.

Apparatus Replacement – Chief Hoyt said four vendors will submit information for department to review for the purchase of new engine – price and time to build.

New Business:

Meetings: Board unanimously agreed to change time of monthly BOFE meetings to the first Wednesday of the month at 5:30 pm effective September 2, 2020.

Uniforms – A uniform committee will be formed to identify potential changes to the department uniform.

Promotions- Firefighter Nicol and Firefighter Lisowski will both be promoted to Lieutenant effective August 17, 2020 filling the two vacancies created with the transfer of Lieutenant Berghorn to Manchester and the retirement of Lieutenant Merrill.

The Board signed purchase orders.

Chief's Comments: The department members have been doing a great job. July had several difficult calls that the department handled well.

Good to The Order: A Newington resident has donated a vehicle for the department to use for rescue training with the JAWS/AMKUS tools. The resident has made arrangements to deliver the car to the training site and for its disposal after the training is complete.

Non- Public Session: At 1930hours, Motion made by Chairman Klanchesser to enter into Non-Public session under NH RSA 91-A:3, II(A) Dismissal, promotion or compensation AND NH RSA 91-A:3,II (B) Hiring. Seconded by Engineer Hebert.

Non- public Session concluded at 2016 by motion of Engineer Klanchesser seconded by Engineer Hebert. Roll Call vote. Hebert – Yes, Fabrizio – Yes, and Klanchesser-Yes.

Chairman Klanchesser made a motion to seal non-public minutes indefinitely. Engineer Hebert seconded. Roll Call vote. Hebert-Yes, Fabrizio-Yes and Klanchesser-Yes.

Decisions Made.

Board authorized Chief Hoyt to offer Fulltime Firefighter position to chosen candidate.

Employment contracts – no decision made.

The Board Voted to adjourn at 2023. Motion by Engineer Fabrizio. Second by Chairman Klanchesser. 3-0.