

Newington Fire Department  
Board of Fire Engineers  
June 3, 2015  
Draft ; approved 7/1/15

The regular monthly meeting of the Board of Fire Engineers (BOFE) was called to order at 1303hrs. by Chairman Darin Sabine. Engineer Fletcher and Engineer James Fabrizio were in attendance. The department was represented by Chief Head.

**Public Comment:** None

**Old Business:**

Permit to Discharge NH Permissible Fireworks – Chief Head presented the board with a copy of the proposed fireworks permit with an amendment to include cost of fines for failure to comply with Newington’s Fireworks Ordinance. Engineer Fletcher made a motion to accept the Permit to Discharge NH Permissible Fireworks as amended to include fines. Engineer Fabrizio seconded. Motion carried 3-0.

Kelton – Chief Head was able to validate all charges on the invoice for repairs to the dialer (invoice presented at May 15<sup>th</sup> meeting). All board members signed purchase order for repair. Chairman Sabine would like for the Chief Head and the BOFE to meet with the Board of Selectmen (BOS) to present the current issues with the system and review the costs for long term maintaining/replacing.

Engine 2: Engine 2 is currently OOS and is in the shop for repairs. Chief Head asked the vendor to furnish him with a list of no cost repairs and a list of repair estimates. Chief Head will apprise the board as warranted.

**Purchase Orders-** Purchase orders reviewed and signed.

**New Business:** Chief Head asked permission to purchase protective gear to include 14 pairs of gloves, 6 hoods, boots, helmet, mask bags. Chairman Sabine made a motion to allow Chief Head to purchase protective gear up to \$2,000 (two thousand dollars) with any purchase above and beyond being presented to the board for approval. Engineer Fletcher seconded. Motion Carried 3-0.

Chief Head asked for permission to purchase approximately \$1,600 (one thousand six hundred dollars) worth of ½ inch Kevlar rope, tubular webbing and biners needed to make individual “bail out” bags. Engineer Fabrizio made a motion to authorize the purchase of the materials for the “bail out” bags. Engineer Fletcher seconded. Motion carried 3-0.

Negotiation - Chief Head presented the board with a written request from the BOS to amend the previous agreement which stipulated who could serve on the negotiating committee. The written request was approved 3-0, pending review by Attorney McKittrick.

Computer Policy – Chief Head presented the board with a copy of the Town’s Computer Policy. Chief Head proposed the department amend the department policy to mirror the town’s policy. Chief Head will send a draft of the updated policy to Attorney McKittrick to review. Chairman Sabine will update BOS Chairman Stern.

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CDL test - Chief Head asked permission to schedule a CDL test detail at the station. The department currently has 4 employees studying to pass their CDL. This would allow the department to hire one tester. Cost to the department is \$280 (two hundred eighty dollars). Engineer Fletcher made a motion to allow Chief Head to schedule the CDL test detail. Engineer Fabrizio seconded. Motion carried. 3-0.

Scott Masks – Chief Head asked permission to purchase 2 Scott SCBA masks(\$257 each) and 1 set of prescription lens inserts. Chief Head anticipated the total purchase to be approximately \$600. Engineer Fabrizio made a motion to allow the purchase of 2 Scott SCBA masks and 1 set of prescription lens inserts. Engineer Fletcher seconded. Motion carried 3-0.

Fire Alarm Maintenance for town buildings – Chief Head informed the board that the town currently does not have a vendor to perform fire alarm maintenance, conduct annual testing or perform on call work for any of its buildings.

**Chief Comments:** Chief Head said the department is doing an outstanding job!

**Executive Session:** Chairman Sabine made a motion at 1420 hrs to enter into Executive Session under RSA 91-A3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

Seconded by Engineer Fabrizio, Motion carried 3-0.

The board returned from non-public session at 1450 hrs.

Chairman Sabine made a motion to seal minutes, indefinitely. Seconded by Engineer Fletcher. Motion carried 3-0.

Decision made. Engineer Sabine made a motion to move forward with the hiring process to include background checks and physicals for the three candidates Chief Head presented.

Engineer Fabrizio seconded. Motion carried 3-0.

Engineer Sabine made a motion to change the time of the Board of Fire Engineer Meetings from the first Wednesday at 1 pm to the first Wednesday at 4:30 pm, beginning with the July 1, 2015 meeting. Engineer Fletcher seconded. Motion carried 3-0. Chief Head acknowledged the meeting change will be a scheduling conflict for Secretary Mu and that she will not be expected to attend and record minutes.

**Adjourn:** Motion to adjourn by Chairman Sabine 1455hrs. Engineer Fabrizio seconded. Motion carried 3-0.

Respectfully submitted,

Laurie F Mu

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