

Newington Fire & Rescue Department

Board of Fire Engineers

Monthly Meeting: October 10, 2018

The regular monthly meeting of the Board of Fire Engineers was called to order at 1200 hrs by Chairman Jim Fabrizio. Engineer Jack O'Reilly and Engineer Ruth Fletcher were in attendance. The department was represented by Chief Head, Assistant Chief Hoyt and Deputy Chief Sabine.

Public Comment: None

Prior Month's Minutes: Engineer O'Reilly made a motion to accept the meeting minutes of September 12, 2018; September 22, 2018; and October 4, 2018 as written. Engineer Fletcher seconded. Motion carried 3-0.

Chief's Monthly Report: Engineer O'Reilly made a motion to accept the Chief's report as written for September. Engineer Fletcher seconded. Motion carried. 3-0

Old Business:

Budget 2019 - Warrant Articles - Engineer O'Reilly led a discussion about warrant articles. D/C Sabine will have warrant articles ready for next meeting. Deputy Chief Sabine updated the board on the proposed department budget for 2019, which was modified since vote to correct a math error in salaries and change in retirement rate. Unanimous support from Board.

Vehicle Purchase - The department would like to purchase a 2003 E-ONE 95' platform vehicle from Brindle Mountain Fire Apparatus. Total purchase of 2003 E-One ladder truck will be \$325,000 (three hundred twenty five thousand dollars). The department will trade the 1999 Seagrave Ladder truck at a value of \$290,000 (two hundred ninety thousand dollars). Engineer O'Reilly made a motion to withdraw \$35,000 (thirty five thousand dollars) from the *Fire Apparatus Capital Reserve Fund* for the purchase of 2003 E-ONE 95' platform vehicle from Brindle Mountain Fire Apparatus. Chairman Fabrizio seconded. Motion carried 3-0.

New Business:

Officer Appointment Letters – The Board signed re-appointment letters for Lieutenant John McCooey, Lieutenant Merrill and Lieutenant Gallant.

Spending Freeze- Chief Head expressed concern about the remaining funds for 2018 and has enacted a spending freeze- all purchases must be approved by the Chief or BOFE.

SCBA maintenance/purchase: Chief Head asked permission from the board to schedule yearly fit/flow testing for the SCBA gear (\$2,445) and the purchase of 10 new masks (\$300/each).

Newington Fire & Rescue Department

Board of Fire Engineers

Engineer O'Reilly made a motion to authorize the department for schedule fit/flow testing for the SCBA equipment. Chairman Fabrizio seconded. Motion carried 3-0.

Engineer Fletcher made a motion to authorize the department to purchase 10 (ten) new SCBA masks at the cost of \$300 each. Chairman Fabrizio seconded. Motion carried 3-0.

Audit findings – The board discussed the research Engineer O'Reilly had found and also the legal opinion from the department attorney regarding time cards, use of department credit card and use of fire apparatus. The board unanimously agreed to allow Engineer O'Reilly to author a response on its behalf to the Board of Selectmen regarding the audit.

Chief's Comments: The department received a Unit Citation Award in September.

Purchase Orders: Signed.

Good of the Order: None

Non- Public Session: Engineer O'Reilly made a motion to enter Non Public Session at 1250 under NH RSA 91-A:3, II(a). The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against the employee AND RSA 91-A:3 II(c) Matters that, if discussed in public, would adversely affect the reputation of someone other than a member of the public body. Engineer Fletcher seconded. Roll Call vote: O'Reilly-Yes, Fletcher –Yes. Fabrizio – Yes.

Non-Public Session concluded at 1300 by motion of Engineer O'Reilly, seconded by Chairman Fabrizio. Roll Call vote. Fabrizio – Yes, Fletcher –Yes and O'Reilly-Yes.

Engineer Fletcher made a motion to seal the minutes indefinitely. Seconded by Engineer O'Reilly. Roll Call vote. Fabrizio – Yes, Fletcher -Yes and O'Reilly – Yes. No Decision made.

Adjournment: Motion to adjourn at 1305 by Chairman Fabrizio. Seconded by Engineer O'Reilly.

Respectfully submitted,

Laurie Mu