

Town of Newington, NH
Board of Fire Engineers Meeting Minutes
December 3, 2025, 1630hrs

CALL TO ORDER:

Meeting called to order at 1630hrs by Chairman John Klanchesser.

ATTENDANCE:

Chairman John Klanchesser, Engineer Ann Hebert, Engineer Jim Fabrizio, Chief E.J. Hoyt, Assistant Chief Patrick Moynihan and Executive Administrator Crystal Ruhland.

PUBLIC COMMENT:

None.

MINUTES:

Chairman Klanchesser made a motion to accept minutes from November 5, 2025, meeting. Engineer Fabrizio seconded. Motion carried 3-0. Klanchesser - Yes. Fabrizio – Yes. Hebert - Yes.

CHIEF’S REPORT:

Engineer Fabrizio made a motion to accept Chief’s Report for November. Engineer Hebert seconded. Motion carried 3-0. Fabrizio - Yes. Hebert - Yes. Klanchesser – Yes.

OLD BUSINESS:

Apparatus:

- Marine 1 – Will remain at Great Bay Marina for the winter while the General Sullivan Bridge is deconstructed.
- Forestry – Has been winterized.

2025 Budget:

- 2025 YTD Salary & OT: \$83,889.47; Overtime \$9,173.14; Total \$74,716.33
- 2025 Revenue YTD = \$180,029.90

Grants:

- TC Energy Grant - Grant was not awarded.
- Enbridge Safe Community Grant – Expecting the check to arrive in the next week or so.

Software:

- First Due – Onboarding has started.

NEW BUSINESS:

Misc:

- 2026 FD Budget and Warrant Article with Budget Committee review will take place January 14th at 6:00pm.
- Engine 2 took part in the Dover Holiday Parade.
- Annual Santa ride will take place December 19th.

- Toy Drive will be held at Wal-Mart, December 6th, 10am-2pm.
- Chairman Klanchesser made a motion to approve the 2026 BOFE Meeting Schedule Engineer Hebert seconded. Motion carried 3-0. Klanchesser – Yes. Hebert - Yes. Fabrizio - Yes.
- Chairman Klanchesser made a motion to maintain the radio box annual fee rates of \$350.00 for 2026. Fabrizio seconded. Motion carried 3-0. Klanchesser – Yes. Fabrizio - Yes. Hebert - Yes.

2025 Budget:

- Sick Leave and Educational Incentives still need to be paid out for year.
- Expenses need to be reviewed and potentially reallocated for better alignment.

PAYROLL:

Signed.

PURCHASE ORDERS:

None.

MANIFESTS:

Signed.

GOOD TO THE ORDER:

None.

The Board Voted to adjourn at 1714; Motion by Chairman Klanchesser. Second by Engineer Fabrizio. 3-0.