

Town of Newington, NH
Board of Fire Engineers Meeting Minutes
June 4, 2025, 1630hrs

CALL TO ORDER:

Meeting called to order at 1630hrs by Chairman John Klanchesser.

ATTENDANCE:

Chairman John Klanchesser, Engineer Ann Hebert, Chief E.J. Hoyt, Assistant Chief Patrick Moynihan and Executive Administrator Crystal Ruhland.

PUBLIC COMMENT:

None.

MINUTES:

Engineer Hebert made a motion to accept Non-Public minutes from May 7, 2025, meeting. Chairman Klanchesser seconded. Motion carried 2-0. Hebert – Yes. Klanchesser - Yes.

Chairman Klanchesser made a motion to accept minutes from May 7, 2025, meeting. Engineer Hebert seconded. Motion carried 2-0. Klanchesser - Yes. Hebert - Yes.

CHIEF’S REPORT:

Chairman Klanchesser made a motion to accept Chief’s Report for May. Engineer Hebert seconded. Motion carried 2-0. Klanchesser -Yes. Hebert - Yes.

OLD BUSINESS:

Apparatus:

- Forestry – New floating pump is onboard.
- Car 2 – 2nd Radio Head has been installed.
- Annual Testing for all hose, ground ladder and hard suction was completed and all passed.
- Annual aerial testing for Tower 3 has been completed and passed.

2025 Budget:

- 2025 YTD Salary & OT: \$49,702.08; Overtime \$9,918.11 Total \$59,620.19
- 2025 Revenue YTD = \$44,383.78

Grants:

- NH Forestry Grant:
 - New pump was too large for the existing tray so a replacement will be needed.
 - Expected life span is 20 years.
 - The old pump has been disposed of.
 - Reimbursement will be requested shortly.

- DOJ Grant
 - Reimbursement will be requested shortly.
- .Gov Grant
 - Reimbursement has been requested for the amount of \$21,309.67.

Staffing:

- Department is fully staffed.

NEW BUSINESS:

Misc:

- The Department has had multiple calls in the past few weeks that required working with multiple outside agencies, and everything went smoothly.
- The Department will be doing multiple events with the Public School, Recreation Department and Library over the summer. There will not be summer camp this year.
- The Emergency Operations Plan is being updated and will be presented to the BOS for approval.
- Required Purchase Order approval level will be adjusted to \$5000.00. Moving forward Ruhland will present weekly Manifests to the BOFE for overall review.

Fire Station:

- Extensive discussion was had about the future potential of a Public Safety Building.
- Board approved SC Moynihan's request to get on the PD Commissioners Agenda for further discussion.

NON-PUBLIC:

Chairman Klanchesser made a motion to go into Non-Public. Hebert seconded. Motion carried 2-0. Roll Call: Klanchesser – Yes. Hebert - Yes.

Chairman Klanchesser made a motion to seal Non-Public Meeting Minutes for June 4, 2025 for a period of 10 years. Hebert seconded. Motion carried 2-0.

PAYROLL:

Signed.

PURCHASE ORDERS:

Signed.

GOOD TO THE ORDER:

None.

The Board Voted to adjourn at 1735; Motion by Chairman Klanchesser. Second by Engineer Hebert. 2-0.