

Town of Newington, NH
Board of Fire Engineers Meeting Minutes
October 2, 2024 1630hrs

CALL TO ORDER:

Meeting called to order at 1630hrs by Chairman John Klanchesser.

ATTENDANCE:

Chairman John Klanchesser, Engineer Ann Hebert, Engineer Jim Fabrizio, Chief E.J. Hoyt and Administrative Assistant Crystal Ruhland.

PUBLIC COMMENT:

None.

MINUTES:

Chairman Klanchesser made a motion to accept minutes from September 4, 2024 meeting. Engineer Fabrizio seconded. Motion carried 3-0. Klanchesser -Yes. Fabrizio - Yes. Hebert -Yes.

CHIEF'S REPORT:

Engineer Fabrizio made a motion to accept Chief's Report for September. Engineer Hebert seconded. Motion carried 3-0. Hebert - Yes. Fabrizio -Yes. Klanchesser -Yes.

OLD BUSINESS:

Apparatus:

- Command 1 – Passed inspection.
- Utility 1 – Passed Inspection. Needs fuse panel replaced, an airbag bracket and oil undercoating done.
- Command 2 – Passed inspection. Discussion had about not putting airbags in the Utility and putting them in Command 2 instead. Needs oil undercoating done.

2024 Budget:

- 2024 YTD Salary & OT: \$201,496.72; Overtime (\$86,704.78); Total (\$114,791.94).
- 2024 Part-time OT YTD \$1,514.11
- 2024 Revenue YTD = \$19,779.24

Grants:

- Federal DOJ – Equipment is still arriving at 2-Way and invoices are being processed.

Staffing:

- September:
 - FT needed 3 times to cover the 3rd position shift.
- October:
 - FT will be needed 3.5 times to cover the 3rd position.

NEW BUSINESS:

- Station Study:
 - Bob Champaign has been emailed again and we are still waiting on final report.
 - Station Painting – White exterior trim has been painted
- Budget:
 - Extensive discussion was had regarding the 2025 Budget Planning and Proposal.
 - Chairman Klanchesser made a motion to accept the Budget Draft for submittal. Engineer Hebert seconded. Motion carried 3-0. Klanchesser -Yes. Hebert - Yes. Fabrizio -Yes.
- Misc:
 - Chief Hoyt represented Newington Fire Department at the NH Fallen FF Memorial Services.
 - 2025 BOFE Meeting Schedule was presented, approved and signed.

PAYROLL:

Signed.

PURCHASE ORDERS:

Signed.

The Board Voted to adjourn at 1720; Motion by Chairman Klanchesser. Second by Engineer Fabrizio. Third by Engineer Hebert. 3-0.