

Town of Newington, NH  
Board of Fire Engineers Meeting Minutes  
September 4, 2024 1630hrs

**CALL TO ORDER:**

Meeting called to order at 1630hrs by Chairman John Klanchesser.

**ATTENDANCE:**

Chairman John Klanchesser, Engineer Ann Hebert, Engineer Jim Fabrizio, Chief E.J. Hoyt and Administrative Assistant Crystal Ruhland, Attorney Eric Maher via Phone.

**PUBLIC COMMENT:**

None.

**MINUTES:**

Engineer Fabrizio made a motion to accept minutes from August 14, 2024 meeting. Engineer Hebert seconded. Motion carried 3-0. Fabrizio - Yes. Hebert -Yes. Klanchesser -Yes.

Engineer Hebert made a motion to accept minutes from August 14, 2024 Non-Public meeting. Engineer Fabrizio seconded. Motion carried 3-0. Hebert - Yes. Fabrizio -Yes. Klanchesser -Yes.

**CHIEF'S REPORT:**

Chairman Klanchesser made a motion to accept Chief's Report for August. Engineer Hebert seconded. Motion carried 3-0. Klanchesser -Yes. Hebert - Yes. Fabrizio -Yes.

**OLD BUSINESS:**

Apparatus:

- Vehicle Inspections are due in September.
- NH VW Environmental Mitigation Trust/Granite State Clean Fleet Grant:
  - Should be available to apply next year to replace the Tower.
  - Vehicle that gets replaced would need to be destroyed if approved.
  - Engineer Herbert made a motion that Assistant Chief Moynihan collaborate with the Plaistow Fire Chief to investigate the VW Apparatus Grants. Engineer Fabrizio seconded. Motion carried 3-0. Hebert – Yes. Fabrizio – Yes. Klanchesser – Yes.

2024 Budget:

- 2024 YTD Salary & OT: \$187,620.76; Overtime (\$86,539.99); Total (\$101,080.77).
- 2024 Part-time OT YTD \$1,442.32
- 2024 Revenue YTD = \$174,565.12

Grants:

- Federal DOJ – Equipment has started arriving at 2-Way and invoices are being processed.

### Staffing:

- August:
  - FT needed 8 times to cover the 3<sup>rd</sup> position shift.
- September:
  - FT will be needed 3 times to cover the 3<sup>rd</sup> position.

### **NEW BUSINESS:**

- Station Study:
  - Bob Champaign has been emailed again and we are still waiting on final report.
- Budget:
  - Board of Selectmen has requested budgets for 2025.
  - Initial numbers are requested for October 22<sup>nd</sup>, Dental, Healthcare and COLA cost are still not expected until approximately October 25<sup>th</sup>.
  - IT RFP with various vendors bidding.
    - BOS would like to combine FD and PD.
    - IT would fall under TH Budget.
    - FD would have an IT Line for equipment replacement.
    - Board approved.
- Misc:
  - Extensive discussion regarding Mid-Contract Step increases for L-4104 with 1730 incoming phone call with Attorney Eric Maher of DTC Lawyers.
  - AC Moynihan had been requested to be part of the State's EV Response Committee through NHAFC.

### **PAYROLL:**

Signed.

### **PURCHASE ORDERS:**

Signed.

The Board Voted to adjourn at 1753; Motion by Chairman Klanchesser. Second by Engineer Fabrizio. Third by Engineer Hebert. 3-0.