

Town of Newington, NH
Board of Fire Engineers Meeting Minutes
July 10, 2024 1700hrs

CALL TO ORDER:

Meeting called to order at 1700hrs by Chairman John Klanchesser.

ATTENDANCE:

Engineer Ann Hebert, Engineer Jim Fabrizio, Chairman John Klanchesser, Chief E.J. Hoyt and Administrative Assistant Crystal Ruhland.

PUBLIC COMMENT:

None.

MINUTES:

Engineer Fabrizio made a motion to accept minutes from June 5, 2024 meeting. Engineer Hebert seconded. Motion carried 3-0. Fabrizio - Yes. Hebert -Yes. Klanchesser -Yes.

CHIEF'S REPORT:

Chairman Klanchesser made a motion to accept Chief's Report for June. Engineer Hebert seconded. Motion carried 3-0. Klanchesser -Yes. Hebert- Yes. Fabrizio-Yes.

OLD BUSINESS:

Apparatus:

- Engine 4 – Back from the Dealer's shop. A/C still needs service.
- Marine 1 – Not gone in for service yet due to Portsmouth Fire's Marine being currently OOS.
- Engine 2 – Brake can and coolant line was replaced.
- Ambulance 1 – Universal joint and wheel bearing have been replaced.

2024 Budget:

- 2024 YTD Salary & OT: \$159,348.46; Overtime (\$79,855.05); Total (\$79,493.41).
- 2024 Part-time OT YTD \$930.18
- 2024 Revenue YTD = \$144,574.59

Grants:

- Federal DOJ – Tree work has been completed. Equipment has started arriving to 2-Way.
- Firehouse Subs – We were not selected and can re-apply in the future.

Staffing:

- June:
 - FT needed 15 times to cover the 3rd position shift.
 - FT covered 220 of the 504 hours.
- July:
 - FT will be needed 7 times to cover the 3rd position.
- Hiring – we have one applicant coming in to complete the process on 7/17.

NEW BUSINESS:

- Station Study:
 - Jeremy has a contractor for painting the yellow lines, waiting on date confirmation.
 - Bob Champaign is scheduled to take photos to finalize reports on coming Friday.
 - Damaged ceiling tiles were replaced in the Day Room by the Department's B Shift Crew.
 - Replacement Washing Machine and Dryer were ordered from Strafford Appliance.
 - Requested to purchase two additional Knox Boxes to be utilized as loaners to Newington Residents who may need one on a short term loan. Chairman Klanchesser made a motion to approve. Engineer Fabrizio seconded. Motion carried 3-0. Klanchesser – Yes. Fabrizio -Yes. Hebert-Yes.
 - Discussion begun regarding a Mid-Contract Step Increase for the Local 4104. Conversation will continue during the August 14, 2024 Meeting.
 - IT RFP – Town Hall prepared and distributed.
 - Request to replace the Department's 2019 Laptop due to it being out of date. Chairman Klanchesser made a motion to approve the purchase up to \$1500.00. Engineer Fabrizio seconded. Motion carried 3-0. Klanchesser – Yes. Fabrizio -Yes. Hebert-Yes.

PAYROLL:

Signed.

PURCHASE ORDERS:

Signed.

The Board Voted to adjourn at 1746; Motion by Chairman Klanchesser. Second by Engineer Fabrizio. Third by Engineer Hebert. 3-0.