

Town of Newington, NH  
Board of Fire Engineers Meeting Minutes  
September 7, 2022

Meeting called to order by Chairman Klanchesser at 1730 hrs.

**Present:** BOFE John Klanchesser, BOFE Ann Hebert, BOFE Jim Fabrizio Chief Hoyt, Assistant Chief Moynihan, Laurie Mu

**Public Comment:** None

**Minutes:** Engineer Hebert made a motion to accept minutes from August 3, 2022 meeting. Engineer Fabrizio seconded. Motion carried 3-0. Roll call vote. Hebert- Yes. Klanchesser-Yes. Fabrizio –Yes.

**Chiefs Report:** Chairman Klanchesser made a motion to accept Chief’s report for August 2022. Engineer Fabrizio seconded, motion carried 3-0. Roll call vote. Hebert- Yes. Klanchesser-Yes. Fabrizio-Yes.

**Old Business:**

**Staffing**

Staffing shortage: In August, full-time staff covered 6 part–time 3<sup>rd</sup> person shifts. Fourth position on shift went unfilled 18 times in August.

September (to date) has full-time staff covered part–time 3<sup>rd</sup> person shifts 3 shifts, 4<sup>th</sup> position vacant 6 times in 7 days.

**Apparatus Update**

Marine 1 –Request to purchase wired headset for boat operator was approved by motion of Engineer Hebert, second by Chairman Klanchesser. Motion carried 3-0. Roll call vote. Hebert- Yes. Klanchesser-Yes. Fabrizio-Yes.

State inspections – The department’s two trailers both passed inspection.

New Engine – Chief Hoyt showed the board a picture of the shell of the cab of new engine in production.

A/C Moynihan requested to purchase pintel hitches for apparatus for towing. Engineer Hebert made a motion to purchase pintel hitches not to exceed \$700.00. Chairman Klanchesser seconded. Motion carried 3-0. Roll call vote. Hebert- Yes. Klanchesser-Yes. Fabrizio-Yes.

Aerial/Ladder Testing – will be scheduled soon.

Pump Testing– currently looking at October for scheduling.

**Grants**

2021 AFG – Department was awarded \$76,000 grant for purchase of SCBA bottle filling equipment. Federal funds total \$72,380.95, Department Funds of \$3,619.05 to come from SCBA Capital Reserve.

**New Business:**

IT Updates -Department Website is up and running but under construction. Admin training to be scheduled.

Cyber Security Assessment – Chief Hoyt briefed the board on the Town’s Cyber Security Assessment which didn’t note any deficiencies at the fire department. Alternatives to proposed mandatory, in person training to be requested.

**Station Repairs/Misc. Items**

Antenna Upgrade - Delayed as equipment is on backorder.

Bank Charger - equipment on backorder.

Duct Cleaning – scheduled for September 19, 2022

Architectural Study– Board to author letter to BOS enquiring on status of \$6,000 Architectural Study of Fire Department.

**Chief’s Comments:** Budget looks good so far. Salary and OT savings YTD (year to date) at \$121,846; OT -\$-13,513. Part time OT \$13,377. YTD (year to date). Fire Department fee revenue approximately \$81,899. Ambulance revenue for August has not been confirmed.

Combined Boat Training put on by the Coast Guard went well.

**Good to The Order:**

Upcoming events –

CDL class for FD and Highway Department start this week.

Election Set-up September 9, 2022

Town Wide Yard Sale – September 10, 2022

SeptemberFest – September 17, 2022. Duty crew to have 4 members and will wet down field before fireworks.

Committee of Merit Awards – September 18, 2022

The Board Voted to adjourn at 1835 Motion by Chairman Klanchesser. Second by Engineer Hebert. 3-0. Roll call vote.

Hebert- Yes. Klanchesser-Yes. Fabrizio-Yes.