

Town of Newington, NH
Board of Fire Engineers Meeting Minutes
November 1, 2023 1700hrs

CALL TO ORDER:

Meeting called to order at 1700hrs by Chairman John Klanchesser.

ATTENDANCE:

Engineer Ann Hebert, Engineer Jim Fabrizio, Chairman John Klanchesser, Chief E.J. Hoyt, Assistant Chief Patrick Moynihan and Administrative Assistant Crystal Ruhland.

PUBLIC COMMENT:

None

MINUTES:

Engineer Hebert made a motion to accept minutes from October 4, 2023 meeting. Engineer Fabrizio seconded. Motion carried 3-0. Hebert -Yes. Fabrizio - Yes. Klanchesser-Yes.

CHIEF'S REPORT:

Chairman Klanchesser made a motion to accept Chief's Report for October. Engineer Fabrizio seconded. Motion carried 3-0. Klanchesser-Yes. Fabrizio-Yes. Hebert- Yes.

OLD BUSINESS:

Apparatus:

- Utility 1 – Passed inspection.
- New Engine – Still in PA but was inspected and having shelving fabricated/installed and graphics applied.
- Engine 2 – There was a leak in the reserve tank which has been resolved.
- Ambulance Committee – Three meetings have been held with vendors and four prices will be presented during the December BOFE Meeting. Production ETA would be 2026.

2023 Budget:

- 2023 YTD Salary & OT: up to date numbers are unknown, 9/16 was \$126,233.
- 2023 Part-time OT YTD \$7,552.87
- 2023 Revenue YTD = \$105,201.45

Grants:

- Federal DOJ – \$170k EOC was officially awarded, federal items still being completed.
- Safer Grants – Not yet updated.
- AFG and SAFER to sunset on September 30, 2024 without additional support.

Staffing:

- October: FT needed 17 times to cover the 3rd position shift (55%). The 4th position went vacant 29 times in 30 days (94%).
- November: FT is covering 18 shifts and the 4th position is vacant 27 of the 30 days.
- PT hiring update – No new applicants.

NEW BUSINESS:

- Station Study –Bob Champaign with Summit Engineering is out. A meeting is planned with TW Designs to continue moving forward.
- New fence has been installed and there will be a snow plow learning experience at the school in preparation for the winter season and keeping them safe on the playground in the coming weeks.
- Some station items for 2024 budget, such as kitchen repairs, might be done in 2023.
- IT Upgrades – New server has been installed and is being set up. It is in current discussion to change the emails from .org to .gov in the future.

GOOD TO THE ORDER:

- Station received a letter from a 1st Grade Class in California and a package has been sent to them in response.

BUDGET 2024:

- Town Hall has requested a budget reduction.
- Budget is being reviewed by Chief Hoyt and Assistant Chief Moynihan for potential reductions.

PURCHASE ORDERS:

Signed.

PAYROLL:

Signed.

The Board Voted to adjourn at 1820; Motion by Engineer Hebert. Second by Engineer Fabrizio. Third by Chairman Klanchesser. 3-0.