

Town of Newington, NH  
Board of Fire Engineers Meeting Minutes  
June 7, 2023 1700 pm

Meeting called to order by Chair John Klanchesser at 1700hrs.

Present: BOFE John Klanchesser, BOFE Ann Hebert, BOFE Jim Fabrizio, Chief Hoyt, Assistant Chief Moynihan and Department Secretary Laurie Mu

Public Comment: None

Minutes: Engineer Hebert made a motion to accept minutes from May 3, 2023 meeting. Engineer Fabrizio seconded. Motion carried 3-0. Roll call vote. Hebert- Yes. Klanchesser-Yes. Fabrizio-Yes

Chiefs Report: Engineer Hebert made a motion to accept Chief's report for May 2023. Engineer Fabrizio seconded, motion carried 3-0. Roll call vote. Hebert- Yes. Klanchesser-Yes Engineer Fabrizio-Yes.

Old Business:

Apparatus:

Engine 2: Rear tires swapping from Engine 5 to Engine 2 was completed.

New Engine: New pictures received from vendor. Weekly or Bi-weekly pictures expected going forward.

Car 2 – Incorrect cap for new command pickup ordered by vendor. Truck is being outfitted with available equipment.

Boat- Marine 1 will have electronic software update completed.

UTV- Newington Police Association has donated \$1,000 to outfit the UTV with a windshield, directional on all four corners and a winch. FD is working cooperatively with PD on policy, procedures and training for use of new rescue UTV. Department policy is still being written. The Town's insurer (Primex – confirmed in BOS meeting 6/5/2023) does not require helmets to be worn to operate or ride in UTV and neither does NH state law. Newington's UTV when complete will have a roll cage, diamond plated roof and windshield to protect occupants.

2023 Budget:

2023 YTD Salary & OT savings +/- \$84,429

2023 Part-time OT year to date \$5,778

2023 Revenue YTD = \$85,902.68; revenue for same period May 2022 YTD: \$56,136.88

Staffing:

April: FT needed 12 times to cover the 3<sup>rd</sup> position shift (40%). The 4<sup>th</sup> position went vacant 18 times in 30 days (60%)  
2022 ytd- YTD thru April: Vacant 21% (1030 hours) - FT covered 3% (138 hours (12 shifts)), Left uncovered 18% (892 hours)

2023 ytd- YTD thru April: Vacant 31% (1518 hours) - FT covered 11% (528 hours (39 shifts)), Left uncovered 20% (990 hours)

Department Recalls up 61% in 2023, compared to same time in 2022.

Staffing Updates – One of our PT firefighters has been hired by Rye Fire for a fixed part-time schedule at \$6.00 per hour more than Newington currently offers.

PT hiring update – One new application received and still working on one old applicant from several months ago.

New Business:

Station items:

SCBA compressor service agreement to roll into grant, \$4,500 remaining. Service agreement thru different vendor from purchase.

Station Study – Status of the station study was discussed with building inspector. Board and Chief Hoyt agreed to start over enquiring as to status of study by email to M. Roy for status.

Money budgeted for department's fence and gutter may be appropriated by town for an eminent repair at Police Department. No objections noted by Board.

Miscellaneous:

Temporary Alternative Duty –Draft copy of TAD policy presented to Union for review. Union has requested a few changes. Discussion tabled until next meeting.

NFD Run Cards- updates to come

Administrative Assistant Process – 7 confirmed interview, possible 8<sup>th</sup> interview.

Assistant Chief Moynihan and Town Building Inspector meeting with software company for demonstration of permitting software

Department is working with finance department to resolve accounting issues attributed to how ambulance software deposits are received.

Purchase Orders & Payroll: Signed.

Good to The Order: Thank you note received from Kittery thanking department for our assistance at their 5 alarm fatal commercial fire.

NFD attended a handful of events coordinated Newington Public Schools

Upcoming Meeting/Training:

NFD hosting Seacoast Chiefs in June 1 and June 15.

Department members have been helping out on oral boards for Dover and North Hampton.

The Board Voted to adjourn at 1645 Motion by Engineer Fabrizio. Second by Engineer Hebert. 3-0. Roll call vote. Hebert-Yes. Klanchesser-Yes. Fabrizio-Yes.