

Town of Newington, NH
Board of Fire Engineers Meeting Minutes
January 3, 2024 1700hrs

CALL TO ORDER:

Meeting called to order at 1700hrs by Chairman John Klanchesser.

ATTENDANCE:

Engineer Ann Hebert, Engineer Jim Fabrizio, Chairman John Klanchesser, Chief E.J. Hoyt, Assistant Chief Patrick Moynihan, Administrative Assistant Crystal Ruhland and IAFF Local 4104 President Jon Connors.

PUBLIC COMMENT:

Chairman John Klanchesser made a public comment, on behalf of the Rye Fire Department, a thank you to Chief Hoyt and Assistant Chief Moynihan for their support in the recent loss of Lt. Charles Gallant.

MINUTES:

Engineer Hebert made a motion to accept minutes from December 6, 2023 meeting. Engineer Fabrizio seconded. Motion carried 3-0. Hebert - Yes. Fabrizio -Yes. Klanchesser -Yes.

CHIEF'S REPORT:

Chairman Klanchesser made a motion to accept Chief's Report for December. Engineer Fabrizio seconded. Motion carried 3-0. Klanchesser -Yes. Fabrizio-Yes. Hebert- Yes.

OLD BUSINESS:

Apparatus:

- Engine 4 – Some final details are being addressed such as awaiting the hose trays. Has been registered and training has begun. Will be brought back to manufacturer in the coming weeks to finalize and will be there for a week or two.

2023 Budget:

- 2023 YTD Salary & OT: \$203,797; Overtime (\$65,888); Total (\$137,909).
- 2023 Part-time OT YTD \$7,863.46
- 2023 Revenue YTD = \$139,276.36

Grants:

- Federal DOJ – \$170k EOC was officially awarded, there is a meeting next week with 2-Way.
- Safer Grants – Received official notification on 12/7 we were not awarded.

Staffing:

- December:
 - FT needed 12 times to cover the 3rd position shift (39%).
 - The 4th position went vacant 21 times in 31 days (68%).
- January:
 - FT is covering 19 shifts, (Six Day, two Night and eleven 24hr shifts, including New Year's Day.
 - The 4th position will be vacant 27 of 31 days.
- PT hiring update – New applicant did not meet requirements. Posting will remain up.
- Local 4101 Held Elections:
 - Union President – Jon Connors
 - Union Vice-President – Andrew Belair
 - Secretary Treasurer – Jon March
- Options discussed for additional public interactions utilizing Newsletter Announcements, Chief Meetings, etc.
- Simultaneous Calls in 2023:
 - 2 Simultaneous Calls occurred 24 times.
 - 3 Simultaneous Calls occurred 7 times.
- Recalls in 2023:
 - Total of 56 recalls, 54 Full-Timers and 14 Part-Timers came back.
 - Total of 156.5 hours, averaging 1 hours, 54 minutes average per recall.

BUDGET 2024:

- Next meeting with Budget Committee is January, 10th regarding Budgets and January 17th regarding Warrant Articles.
- Email about 2-Way price increases received on December 27th.
 - FY24 - \$1,728 (\$324 increase)
 - FY25 - \$2,196 (\$792 increase)
 - Includes annual programming updates.
 - Company is local however alternatives will be researched.

NEW BUSINESS:

- Station Study:
 - Bob Champaign was the least expensive pricing. Working on next steps.
 - Some station items for 2024 budget, such as kitchen repairs, might be done in 2023.
- IT Updates:
 - New Website is being developed with Maine Hosting Solutions.
 - ATOM Group final scan has been done and is clear.

NEW BUSINESS CONT:

- Cardiac Monitors
 - Extensive conversation regarding the benefits of the Annual Service Agreement.
 - Board makes a motion to approve that Chief Hoyt signs the contract, based on the date of the last Selectman's meeting, in which approval was given to purchase them, and to fax the contract to begin the purchase process.
 - Engineer Hebert made a motion to accept. Engineer Fabrizio seconded. Motion carried 3-0. Hebert -Yes. Fabrizio -Yes. Klanchesser - Yes.
- Vacation MOU – Signed.
- Over Expenditures – Will be updated and sent to Town Hall for Selectmen sign off.

PAYROLL:

Signed.

PURCHASE ORDERS:

Signed.

AMBULANCE BIDS/RECOMMENDATIONS:

- Various crew members met with vendors and received four prices for Ambulance bids.
- Extensive conversation regarding vendors, benefits and pricing with final selection made to present.
- Chairman Klanchesser made a motion to accept. Engineer Hebert seconded. Motion carried 3-0. Klanchesser – Yes. Hebert – Yes. Fabrizio – Yes.

The Board Voted to adjourn at 1749; Motion by Engineer Hebert. Second by Chairman Klanchesser. Third by Engineer Fabrizio. 3-0.