

Town of Newington, NH  
Board of Fire Engineers Meeting Minutes  
August 3, 2022

Meeting called to order by Chairman Klanchesser at 1730 hrs.

**Present:** BOFE John Klanchesser, BOFE Ann Hebert, BOFE Jim Fabrizio Chief Hoyt, Assistant Chief Moynihan, Laurie Mu

**Public Comment:** None

**Minutes:** Engineer Fabrizio made a motion to accept minutes from July 7, 2022 meeting. Engineer Hebert seconded. Motion carried 3-0. Roll call vote. Hebert- Yes. Klanchesser-Yes. Fabrizio –Yes.

**Chiefs Report:** Engineer Hebert made a motion to accept Chief’s report for July 2022. Engineer Fabrizio seconded, motion carried 3-0. Roll call vote. Hebert- Yes. Klanchesser-Yes. Fabrizio-Yes.

**Old Business:**

**Staffing**

Staffing shortage: In July, full-time staff covered 5 part–time 3<sup>rd</sup> person shifts. Full time staff covered 4th position 3 times (holiday) but fourth positions on shift went unfilled 14 times in July.

Current staffing for August has 6 shifts without a 3<sup>rd</sup> person, 18 shifts without 4<sup>th</sup> person.

SAFER GRANT for staffing – Chief Hoyt to ask to be added to the next BOS meeting agenda most likely August 15 or August 22.

**Apparatus Update**

Marine 1 –GPS modifications completed.

Command Suburban- State Inspection complete. Meeting needs to be scheduled with BOS to discuss replacement. State inspections for all apparatus including foam and rescue trailers will be scheduled to begin late August, early September.

**Grants**

2021 AFG – No update. Still in process, awards anticipated by September.

2022 GOFERR- Department received gear dryer and it did not fit in the admin bathroom. It will be installed in the apparatus bay. Additional costs for electrical upgrades.

**New Business:**

IT Updates -Department Website is up and running but under construction. Admin training to be scheduled.

Vehicle Fuel - The department has begin fueling at the NH DOT shed when possible. Blanket purchase order signed by BOFE for NH DOT fuel shed purchases.

SCBA Rack –SCBA gear rack purchased and in service.

**Station Repairs/Misc. Items**

First Light phone line Department received notification from First Light that cost for service for dedicated phone line to Rockingham Dispatch will more than double starting September 2022. Board authorized plan to notify residents and businesses of the cancellation of the line and proceed with a soft disconnect recommended by First Light customer service to be fully disconnected by November.

Antenna Upgrade Chief Hoyt presented quote from vendor to replace and relocate antenna equipment at station. Engineer Hebert made a motion to authorize antenna replace and relocate at station. Chairman Klanchesser seconded, motion carried 3-0. Roll call vote. Hebert- Yes. Klanchesser-Yes. Fabrizio-Yes. Board signed purchase order.

Bank Charger Engineer Fabrizio made a motion to authorize purchase of bank charger. Chairman Klanchesser seconded, motion carried 3-0. Roll call vote. Hebert- Yes. Klanchesser-Yes. Fabrizio-Yes. Board signed purchase order to purchase bank charger.

**Chief's Comments:** Budget looks good so far. Salary and OT savings YTD (year to date) at \$99,243; OT -\$7,164. Part time OT \$11,109. YTD (year to date). Fire Department fee revenue approximately \$75,654.47. Ambulance revenue for July has not been confirmed.

Department will participate in combined training on August 24 put on by the Coast Guard. Area departments with marine units – Rye, Hampton, Portsmouth will be participating.

**Good to The Order:**

The Board Voted to adjourn at 1840 Motion by Chairman Klanchesser. Second by Engineer Hebert. 3-0. Roll call vote. Hebert- Yes. Klanchesser-Yes. Fabrizio-Yes.