

Town of Newington, NH
Board of Fire Engineers Meeting Minutes
April 5, 2022

Meeting called to order by Engineers Hebert and Fabrizio at 1730 hrs. Chairman Klanchesser joined meeting in progress at 5:55 pm.

Present: BOFE John Klanchesser, BOFE Ann Hebert, BOFE Jim Fabrizio Chief Hoyt, Assistant Chief Moynihan, Laurie Mu
Public Comment: Trustees of the Trust Fund provided BOFE with information regarding department's capital reserve accounts to include where the funds were held, how much interest funds earned and potential investment management opportunities. Engineers Hebert and Fabrizio both expressed their opinions that capital reserve funds should not be risked in an effort to maximize interest income. BOFE would like to explore potential to increase interest income using certificates of deposit or other similar offerings. Chairman Klanchesser arrived towards the end of the discussion and will review documents Trustees presented.

Assistant Chief Moynihan to email copy of *Capital Improvement Plan* to Trustees so they may review departments planned apparatus/equipment funding requests and purchases thru 2040. Forecasted purchases and fund requests include forecasted purchase prices and inflation. Trustees of the Trust next meeting will be on April 13, 2022 6:00 pm, Langdon Library.

Local 4104 Union Contract – Union President Brandon Lisowski delivered the amended Union Contract to the Board of Fire Engineers for their signature and initials. After having their attorney review changes, the Union executed their part of initialing and signing the contract. This contract originated from the BOS office and was presented (to Union post agreement, post town vote) with alterations to add previously agreed employment descriptions and to clean up language and three grammatical errors from original contract. Alteration to grammar were made using whiteout and type-over. BOFE signed and initialed contract.

Minutes: Engineer Fabrizio made a motion to accept minutes from March 2, 2022 meeting. Chairman Klanchesser seconded. Motion carried 3-0. Roll call vote. Hebert- Yes. Klanchesser-Yes. Fabrizio –Yes.

Chiefs Report: Engineer Fabrizio made a motion to accept Chief's report for March 2022. Chairman Klanchesser seconded, motion carried 3-0. Roll call vote. Hebert- Yes. Klanchesser-Yes. Fabrizio-Yes.

Old Business:

Apparatus Update –New Command P/U –Truck being lettered on Friday 4/8/2022.

Engine 2 – Waiting for decals, estimated to be complete next week. Exhaust work repaired.

Marine 1 - Pre-season service at vendor to be scheduled. Storage box to be installed. Boat to return to Great Bay Marina when scheduled service is complete.

Grants – 2022 AFG Grant: Awaiting confirmation from treasurer that town received reimbursement via Electronic Funds Transfer.

2022 GOFERR- Department request for remaining funds is still pending. The department would like to ask BOS to approve purchase of gear drying cabinet and fit testing equipment using additional \$20,000 in grant funds available.

Part time Hiring Process – Department received 5 applicants for PT position. Application deadline is April 8, 2022.

New Business:

Training- Department held forcible entry training, mandatory for full time personnel, optional for part time personnel. Members from Pease Fire also took part in the training.

Fire Officer II – FF Corcoran, LT Connors and Lt McCooey are currently enrolled in Fire Officer II classes.

FF Corcoran just completed Operational Awareness & Heavy Truck Training class.

Chief Hoyt is scheduled to take 5 National Fire Academy classes in May, and an additional 6 days of training in July.

Physicals- Department is moving forward with Exeter Occupational Health.

Department Website- Chief Hoyt presented the board with a request to change vendors for the department website. New vendor would provide service to the department at a significant savings per year when compare with contract from current vendor. Chairman Klanchesser made a motion to allow Chief Hoyt to enter into a contract with new vendor and terminate services with current vendor. Engineer Hebert seconded. Motion carried 3-0. Roll call vote. Hebert- Yes. Klanchesser-Yes. Fabrizio-Yes.

Chief's Comments: Budget looks good so far. Warrant article funds for Union Contract has not been added to fire department budget as of April 5, 2022. Salary and OT savings YTD at \$45,279.

Fuel costs went up significantly in March over February. Chief Hoyt noted that even though gas prices have decreased slightly, diesel prices remain quite high.

Chief Hoyt will be out for remainder of the week. From April 6 to April 8. Assistant Chief Moynihan will be in charge of department. Chief Hoyt's department cell phone will be forwarded to Assistant Chief Moynihan. Chief Hoyt's command vehicle is going to vendor for lettering.

Purchase Orders & Payroll: Signed.

Non Public: Motion to Enter Non Public Session at 1915 hours made by Chairman Klanchesser, seconded by Engineer Fabrizio. RSA 91-A:3, II(A) Compensation, dismissal, disciplining. Motion carried 3-0. Roll call vote. Hebert- Yes. Klanchesser-Yes. Fabrizio –Yes.

Chairman Klanchesser made a motion to leave Non Public Session at 1935 hours and seal minutes. Engineer Fabrizio seconded. Motion carried 3-0. Roll call vote. Hebert- Yes. Klanchesser-Yes. Fabrizio-Yes.

Decision made. Department to accept resignation of employee. Chief Hoyt authorized to post for available position.

Good to The Order: None

The Board Voted to adjourn at 1942 Motion by Chairman Klanchesser. Second by Engineer Hebert. 3-0. Roll call vote. Hebert- Yes. Klanchesser-Yes. Fabrizio-Yes.